



STARK COUNTY SHERIFF Eric Weisburn

www.sheriff.co.stark.oh.us



PROPERTY DESCRIPTION APPROVAL FORM

This completed form and approved legal description must accompany the Order of Sale when filed with the Clerk of Courts.

- Include one (1) legal description approval form per application.
- Include the necessary number of copies of the legal description in need of original stamps. The Clerk of Court/Recorder will only accept original, red-stamped legal descriptions with a deputy auditor's initials.
- Enclose a self-addressed & stamped return envelope.
- Address applications to:

Stark County Auditor's Office
Attn: Map Department (Sheriff Legal Description)
110 Central Plaza S, Suite 220
Canton, OH 44702

COURT CASE #:	
PLAINTIFF:	
DEFENDANT:	
PARCEL #:	
PROPERTY OWNER:	
PROPERTY ADDRESS:	
SUBMITTED BY:	PHONE:
ATTORNEY & I.D. #:	PHONE:
CONTACT PERSON:	PHONE:

The attached legal description must also include the property address, parcel number(s), and deed reference number(s), no exception, and the legal description information must be identical to the information provided above.



ANGELA KINSEY
STARK COUNTY AUDITOR
www.starkcountyohio.gov/auditor

Stark County Office Building
110 Central Plaza South, Suite 220
Canton, OH 44702-1410
Phone (330)-451-7357
Fax (330)-451-7630

TAX MAP DEPARTMENT INTERNAL USE ONLY:

☐ APPROVED	DEPUTY AUDITOR: _____	
☐ DENIED (SEE BELOW)	DEPUTY AUDITOR: _____	
☐ INCORRECT/MISSING PARCEL NUMBER	☐ INCORRECT/MISSING PROPERTY ADDRESS	☐ INCORRECT/MISSING PRIOR REFERENCE
☐ INCORRECT/MISSING OWNER	☐ INCORRECT/MISSING LEGAL DESCRIPTION	☐ OTHER (SEE COMMENTS)
COMMENTS: _____		

Please correct the necessary information above and resubmit for approval. If you have questions or concerns, please call (330)451-7341 and be mindful of the deputy's initials above as they may be able to assist you further. Thank you!